

# ESTATE PLANNING



Is your family prepared for life without you? Are your wishes known and your assets protected in the event of disability, incapacity, divorce, or financial troubles?

**Use the checklist below** to uncover the areas where your family and assets may be exposed or vulnerable if unthinkable happens.

Answering “No” or “??” (not sure) to three or more questions is a good indication that estate planning or an update to your existing plan may be necessary.

## Let Us Help You Take Action!

After completing the checklist, call our office at 703-492-9955 to schedule an estate planning consultation... 100% free, on us! (\$300 value!). Our attorneys will answer any questions you may have and help you begin the process of getting your legal and financial affairs in order, once and for all. Simply call our office and mention this resource when you request your free appointment.

**Answer Yes, No or ?? (Not Sure) to the following questions:**

### Family Protection and Peace of Mind

- Yes  No  ?? You have a basic will
- Yes  No  ?? You have a living trust
- Yes  No  ?? Your plan names guardians who can raise minor kids in the event of a parent's death or incapacity
- Yes  No  ?? Your children are not co-owners of your bank accounts and/or real property
- Yes  No  ?? Your plan gives your family access to your digital assets - passwords, online banking, online accounts, social media, email, etc. in an emergency
- Yes  No  ?? You are confident that your executor, successor trustee, medical and financial agents are prepared to act on your behalf when asked to

## Accounting For Life Changes

- Yes  No  ?? You have reviewed all of your estate planning documents in the past two years
- Yes  No  ?? You have reviewed the beneficiary designations of your retirement accounts and insurance policies in the past two years
- Yes  No  ?? Your plan reflects your current marital status and does not include an ex-spouse as beneficiary or in a position of power
- Yes  No  ?? Your plan includes all children, both biological and adopted
- Yes  No  ?? Your plan reflects all recent purchases or sale of real property

## Asset Protection and Wealth Transfer

- Yes  No  ?? Your assets are shielded from lawsuits, creditors, divorce, and other risks that may occur during your lifetime
- Yes  No  ?? Your plan will not be subject to the unnecessary delays and costs of probate
- Yes  No  ?? Your trust is fully “funded,” with all assets are properly titled in the name of your trust
- Yes  No  ?? Your plan addresses inheritance protection for your spouse and grown children from future divorce, lawsuits, taxes, and predators that can take the inheritance out of their hands
- Yes  No  ?? Your inheritance is protected for your children, and not a new husband or wife, should your surviving spouse remarry
- Yes  No  ?? Your plan properly handles estate or death taxes and is income tax efficient
- Yes  No  ?? Your plan transfers your “Values” (moral, spiritual and human) and creates a whole legacy

## Maintaining Control of Health Care Decisions and Long-Term Care

- Yes  No  ?? You have an Advance Healthcare Directive (AHCD) that was signed in the past three years
- Yes  No  ?? Your AHCD accurately reflects your wishes, especially for end-of-life care
- Yes  No  ?? You’ve talked to your family about your wishes for health care in the event you are incapacitated and unable to speak for yourself
- Yes  No  ?? You know how you will pay for long-term care if you need it
- Yes  No  ?? Paying for long-term care will not leave your spouse or family impoverished

## Maintain Control of Finances and Property During Incapacity

- Yes  No  ?? You have a Durable Financial Power of Attorney (DPA) signed within the past 3 years
- Yes  No  ?? You have carefully chosen the best person to manage your finances if you are incapacitated
- Yes  No  ?? Your DPA is “powerful” and allows your agent to engage in additional planning on your behalf if you are incapacitated
- Yes  No  ?? Your Trust defines incapacity and identifies who will make that termination
- Yes  No  ?? Your incapacity determination panel contains both medical and non-medical members